# POSTOFFICE EQUIPMENT

FOR OFFICES OF ALL CLASSES



American Postoffice Equipment Company

GENERAL OFFICES: TRIBUNE BUILDING, CHICAGO

FACTORY: WEST CHICAGO, ILL.

# To Postmasters

THE AMERICAN POSTOFFICE EQUIPMENT COMPANY TAKES PLEASURE IN PRESENTING FOR YOUR CAREFUL CONSIDERATION AND INSPECTION THIS CATALOGUE::::

HE illustrations and descriptions herein show clearly and concisely all the forms of equipment necessary for furnishing a model office for any class of postoffice. :: We manufacture our own goods and thereby insure the highest standard of excellency in design, workmanship and finish.

The American Postoffice Equipment Company are the manufacturers and owners of the Lavery Automatic Keyless Lock Box. This is the only successful automatic keyless lock box made. Has no dials or perplexing letters, is simple, secure and automatic, thereby relieving the postmaster of the duty and trouble regarding key redemption imposed on him by the postal laws and regulations, and obviates the possibility of a lock box being left on the latch and the contents insecure.

# Concerning Equipments

FIRST CLASS OFFICES: We make a specialty of furnishing complete Postal Stations, providing furniture and fixtures to suit modern methods of handling the mail, and conforming to conditions existing in different locations. All equipment for offices of this class is built in accordance with Postal Regulations and are of government standard dimensions.

We furnish plans, specifications and estimates without expense, immediately upon receipt of necessary information as to requirements.

SECOND CLASS: In offices of the second class, the equipments are furnished either by the Postmaster or by the lessor of the building, and a modern equipment of boxes and furniture suitable to all requirements is specified by the department. We will supply a carefully arranged plan and detailed statement of cost upon request or send a representative to confer with you.

THIRD CLASS. The Postmaster ordinarily furnishes his own equipment, but arrangements are often made whereby the landlord supplies the fixtures and rents the office complete to the Department.

Where the Postmaster furnishes his own equipment the department may grant him an allowance for rent, heat, light, clerk hire, etc. The salary of a Postmaster of this class is based on the total receipts of his office.

We are prepared to take an empty room and leave a completely furnished postoffice, supplying everything that may be required. It is, therefore, possible to know in advance just what the exact expense will be.

Write us now. Don't delay.

#### POSTMASTER'S SALARY IS BASED ON RECEIPTS.

Receip	ots.	Salary.
\$1,900 to	\$2,100	\$1,000
2,100 to	2,400	1,100
2,400 to	2,700	1,200
2,700 to	3,000	1,300
3,000 to	3,500	1,400
3,500 to	4,200	1,500
4,200 to	5,000	1,600
5,000 to	6,000	1,700
6,000 to	7,000	1,800
8,000 to	9,000	2,000

\$2,000 is second class office.

#### Section No. 471 of the Postal Laws and Regulations.

"A Postmaster on taking charge of a postoffice is not compelled to buy the boxes and outfit of his predecessor, but is required to provide himself with the necessary boxes and fixtures without delay. A retiring postmaster must not remove his boxes until the end of the quarter for which rent has been paid thereon, unless the new postmaster is provided with boxes with which to supply their place. If at the end of the quarter the incoming postmaster can show that it has been impossible to obtain a box outfit, the retiring postmaster must not remove his boxes until a reasonable time has been allowed his successor in which to provide boxes. When a postmaster thus uses his predecessor's boxes he must compensate him therefor."

# POSTAL REGULATIONS GOVERNING KEYS AND KEY REGULATIONS.

[POSTAL GUIDE.]

"482. When, for any reason, a box outfit is no longer used, the key deposit receipts must be taken up, unforfeited deposits returned and "Key Forfeiture Fund" reported to the Postoffice Department as above directed. The exchange of keys belonging to one box outfit for those of another is strictly forbidden. New key and key deposit accounts must be opened when a new box outfit is installed.

"483. Each Postmaster is required to keep a record which shall at all times show the total number of keys furnished with box outfit by owners or lessors of boxes at their own expense, the number of keys outstanding, the individual number of each key and the name of its holder, the number of keys redeemed with the dates of redemption, the number of keys lost, broken or withheld and the dates upon which deposits therefor were declared forfeited, the number of keys replaced by expenditure from the Key Forfeiture Fund, and the amounts respectively of the "Key Redemption Fund" and the "Key Forfeiture Fund" belonging to the Postoffice.

"The individual number of each key must appear in each transac-

tion.

"479. Deposits for keys lost, broken or not presented with receipt within thirty days as above specified shall be declared forfeited, and the sum of the deposits thus forfeited shall be known as the "Key Forfeiture Fund." Expenditures therefrom may be made for the purpose of replacing, at lowest cost, keys lost, broken, withheld or irredeemable of the number furnished by owners or lessors of boxes at their own expense, but for no other purpose. Cost of repair to locks and boxes, resetting locks, and additional keys must be borne by owners or lessors of boxes.

"480. When outstanding keys are not obtainable from key holders after they have ceased to use the boxes to which they belong, locks to such boxes must be changed. Postmasters must close boxes against all who use keys not regularly obtained by payment of deposit as herein specified, and place their mail in the boxes of the general delivery.

"478. The sum of the deposits collected shall be known as the "Key Redemption Fund." Postmasters will return deposits from this fund only to depositors who present the identical key or keys taken and the receipt given for the deposit claimed within thirty days from the date upon which the box to which the key or keys belong shall have been vacated. No expenditure can be made from this fund for any other purpose."

By using the Lavery Automatic Keyless Lock Boxes all these annoyances and expenses are done away with, as there are no keys or key

redemption funds to cause trouble.

The Lavery Automatic Keyless Lock Boxes are of great advantage both to the postmaster and patrons, as they cannot be left unlocked for the act of closing the door automatically locks it, thus preventing depredations. A feature that is not possible with any other keyless lock box on the market.



### THE LAVERY AUTOMATIC KEYLESS LOCK BOX.

The Lavery Automatic Keyless Lock Box is unlike all other combination keyless postoffice lock boxes. It has no perplexing letters to find on one or two dials. It is so simple to operate when combination is known that children or persons with poor eyesight can readily open it. It simply requires two turns to open, cannot get out of order, and above all is absolutely secure. The Lavery Automatic Lock Box saves the cost of very brilliantly lighted offices as it can be quickly opened even in a dark lobby. This is not possible with any other keyless lock made.

The Lavery Keyless Lock Box has one very important feature which makes it especially valuable both to the postmaster and patrons. It automatically locks the door and cannot be left open so that the contents are accessible to others. This relieves the postmaster of all worry and trouble in complying with the postal regulations imposed upon him which compels him to be sure that all boxes are always left locked by patrons. The combination can be changed when necessary in one minute.

By using this box there are no key deposits to worry about and no keys lost or duplicated.

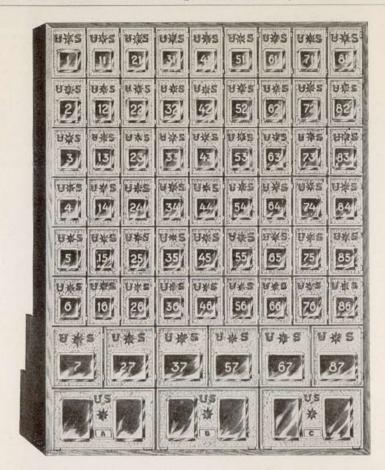
The front is made of solid cast real bronze with heavy beveled plate glass panels, and is highly ornamental. The lock box fronts form a continuous bronze metal nest (no woodwork frame being exposed) and by our patent interlocking lug construction, any front can be readily removed from the nest and another replaced should it be required. The inside of the box is smooth and flush with the front.

In numbering our boxes we use patent transfer numbers, which are placed on the plate glass panel and securely cemented. These numbers are gold on a crimson background, and are very durable and lasting.



NAME CLIP FOR REAR OF LOCK BOX.

The above cut shows the Brass Name Clip which is attached to the rear of each lock box and holds card bearing the name of the box renter. It is secured to the woodwork with brass escutcheon pins.



#### NEST OF LAVERY KEYLESS AUTOMATIC LOCK BOXES.

SHOWING THE BEST SYSTEM OF NESTING LOCK BOXES.

The top row should be numbered 1, 11, 21, 31, etc. The second row 2, 12, 22, 32, etc., and thus to the bottom. If the boxes are ten rows high all the numbers will be used; if less than ten rows high certain numbers at the bottom will be omitted, but the top row should remain the same.

DIMENSIONS OF DRAWERS AND BOXES.

No.	Description. Insi		de Dimensions.		Outside Dimensions.	
No.	Description.	Width.	Height.	Depth.	Width.	Height.
3 2 1	Lock Drawer. Lock Box. Lock Box.	10½ ins. 5 ins. 3½ ins.	6 ins. 4% ins. 4% ins.	14 ins. 12 ins. 8 ins.	11 ins. 5½ ins. 3% ins.	614 ins. 5 ins. 5 ins.
	OFF The hoves are made	le of well-seasone	d selected no	plan shallaged	complete with	the metallic

Note—The boxes are made of well-seasoned, selected poplar, shellaced, complete with the metalli fronts attached, glazed and ready for use, with numbers and name clips.

To Estimate Size of Nests. In Ordering, specify the sizes and arrangement of boxes desired, also what numbers are to be used on them.

To obtain the Width—Multiply the number of boxes wide by outside width of one

box as given in the table above, and add  $1\frac{1}{2}$  inches for extra thickness of side frame. To obtain the Height—Multiply the number of boxes high by outside height of one box as given in table above, and add  $1\frac{1}{2}$  inches for extra thickness of top and bottom frames.

FOR EXAMPLE: 100 No. 3 Lavery Keyless Lock Boxes 10 wide by 10 high, measure  $10\times3\frac{9}{1}+1\frac{1}{2}=38$  1-6 inches wide and  $10\times5+1\frac{1}{2}=51\frac{1}{2}$  inches high.

ERRATA No. 2 Lock Boxes should read Height, Inside 6 in. Outside 61/4 In.



#### YALE LOCK BOXES.

Nos. 1, 2 and 3, with Yale Paracentric Lock. Three paracentric keys with each lock.

The Yale Lock Box is standard for the United States Government. It is the best key lock box on the market, both in construction and workmanship, and is the most secure both against picking of locks and duplication of keys. It is unquestionably superior to all key lock boxes for postoffice use.

The door is of solid bronze, handsomely finished, with a heavy, beveled plate glass panel. It is fitted to a continuous metal frame, giving great strength, and also leaving the inside of the box smooth and flush.

Boxes Nos. 2 and 3 are numbered on the inside of the glass in gold leaf, shaded with black and oil and cannot be rubbed off.

#### DIMENSIONS OF DRAWERS AND BOXES.

No.	Description.	Inside Dimensions.			Outside Dimensions.	
	Description.	Width.	Height.	Depth.	Width.	Height,
0 0B* 1 1B*	Lock Drawer. Lock Box. Lock Drawer. Lock Box. Lock Box. Lock Box.	10½ ins. 10½ ins. 10½ ins. 10½ ins. 5 ins. 3½ ins.	12 ins, 12 ins, 6 ins, 6 ins, 4% ins,	14 ins. 14 ins. 14 ins. 14 ins. 12 ins. 8 ins.	11 ins. 11 ins. 11 ins. 11 ins. 5½ ins. 3% ins.	12½ ins. 12½ ins. 6¼ ins. 6¼ ins. 6¼ ins. 5 ins.

Note.—The boxes are made of well-seasoned selected poplar, shellaced, complete, with the metallic fronts attached, glazed and ready for use, numbered and with name clips. Each provided with a Yale Paracentric lock with three keys.

<sup>\*</sup>Front opens by swinging on hinges at bottom.





### YALE LOCK BOXES Nos. 11, 12, 13.

THREE CORRUGATED KEYS TO EACH LOCK.

These boxes are lower in price than Nos. 1, 2 and 3, but are of excellent quality and well adapted for general use in postoffice outfits of the third class.

The door is of solid bronze, handsomely finished, with heavy glass panel. It is fitted to a continuous metal frame, giving great strength, and also leaving the inside of the box smooth and flush.

#### DIMENSIONS OF DRAWERS AND BOXES.

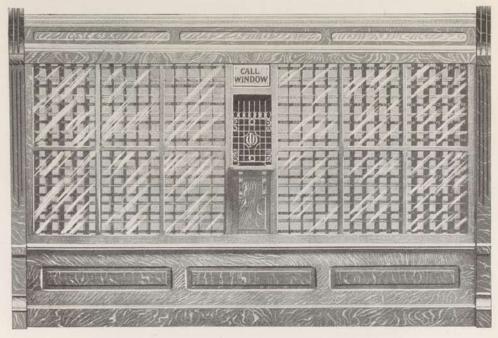
	20 1/15	Ins	Outside Dimensions.			
No.	Description.	Width.	Height.	Depth.	Width.	Height
11 11B* 12 13	Lock Drawer, Lock Box, Lock Box, Lock Box,	10½ ins. 10½ ins. 5 ins. 3½ ins.	6 ins. 6 ins. 4% ins. 4% ins.	14 ins. 14 ins. 12 ins. 8 ins.	11 ins. 11 ins. 5½ ins. 3% ins.	6¼ ins. 6¼ ins. 5 ins. 5 ins.

Note—The boxes are made of well-seasoned, selected poplar, shellaced, complete, with the metallic fronts attached, glazed and ready for use, with numbers and name clips. Each provided with a Yale Corrugated Lock with three keys.

Numbering—These boxes are numbered by the Transfer system, the numbers being transferred direct to the glass panel and lacquered to prevent their being rubbed off. The numbering is in gold relieved with two shades of red.

New Corrugated Keys and Locks—Special prices are made to postmasters on keys and extra locks with three keys.

<sup>\*</sup>Same as No. 11 Drawer, except that it opens by front swinging on hinges at bottom. Is also made double capacity—i. e. double height, giving a box the inside dimensions of which are 10½ inches wide, 12½ inches high and 14 inches deep.



#### CALL BOXES WITH WIRE BOTTOMS.

This illustration shows section of call boxes with call windows, base, cornices and pilaster. The bottoms are of wire and prevent any accumulation of dust. The call boxes are numbered with a gold bronze number, clearly distinguishable, and make a handsome appearance.

The best arrangement of boxes is in nests not over 10 boxes high. The top row should be numbered 1, 11, 21, 31, etc. The second row 2, 12, 22, 32, etc., and thus to the bottom. If the boxes are 10 rows high all the numbers will be used. If less than 10 rows high certain numbers at the bottom may be omitted, but the top row should remain as above.

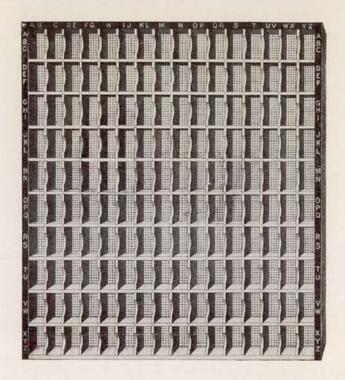
Description	ln	ide Dimensions.		Outside Dimensions.	
Description.	Width.	Height.	Depth.	Width.	Height.
Call Box,	2½ ins.	415 ins.	8 ins.	2% ins.	5 ins. 5 ins.
	Description.  Call Box. Call Box.	Description.  Width.  Call Box. 2½ ins.	Description.  Width. Height.  Call Box. 2½ ins. 4½ ins.	Width. Height. Depth. Call Box, 2½ ins. 4½ ins. 8 ins.	Description. Width. Height. Depth. Width. Call Box, 2½ ins. 4¼ ins. 8 ins. 2¾ ins.

#### To Estimate Size of Nests.

To Obtain the Height—Multiply the number of boxes in height by 5 inches (the height of one box), and add 134 inches for frame at top and bottom.

To Obtain the Width—Multiply the number of boxes in width by 2¾ inches (the width of one box; if the boxes are No. 5 size), or 3¼ inches (if No. 6 size), and add 1¾ inches for frame at sides.

For Example: 100 No. 5 Call Boxes, 10 boxes high by 10 boxes wide, measure (50+13/4=) 513/4 inches in height and (271/2+13/4=) 291/4 inches in width, and a 100 No. 6 Call Boxes, 10 boxes high by 10 boxes wide, measure (50+13/4=) 513/4 inches in height and (321/2+13/4=) 341/4 inches in width.



# ALPHABETICAL LETTER BOXES FOR GENERAL DELIVERY MAIL.

These are regular sizes; special cases are made to order.

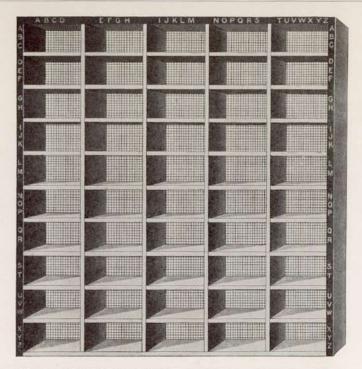
No. of Boxe	Size of each Box s. inches. Wdt. Hgt.	Size of Nest inches, Width, Height.	Size of each Box No. of Boxes. inches, Wdt. Hgt.	Size of Nest inches. Width. Height.
20	2 x 5	51/2 x 511/2	120 2 x 5	25½ x 51½
30	2 x 5	7½ x 51½	130 2 x 5	27½ x 51½
40	2 x 5	9½ x 51½	140 2 x 5	29½ x 51½
50	2 x 5	11½ x 51½	160 2 x 5	33½ x 51½
60	2 x 5	13½ x 51½	180 2 x 5	37½ x 51½
70	2 x 5	15½ x 51½	200 2 x 5	41½ x 51½
80	2 x 5	17½ x 51½	220 2 x 5	45½ x 51½
90	2 x 5	19½ x 51½	240 2 x 5	49½ x 51½
100	2 x 5	21½ x 51½	260 2 x 5	53½ x 51½

If sash is wanted add 21/4 inches.

The Letter Boxes are made 7 inches deep and furnished with wire bottoms for the horizontals and whitewood for the balance.

A wire mesh back is supplied and the boxes are all lettered for convenience to conform to the size of the case.

Enclosed in oak sash, with obscure chipped or Florentine glass. When not forming a part of the screen it can be provided with a convenient base or table so it can be located where desired.

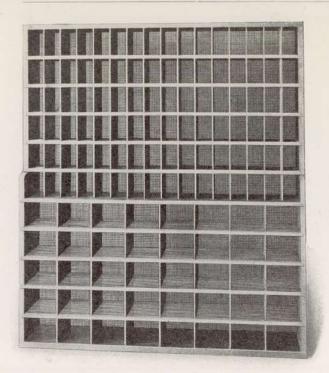


# ALPHABETICAL PAPER BOXES FOR GENERAL DELIVERY MAIL.

,	No. of Bo	Size of each Box oxes. inches. Wdt. Hgt.	Size of Nest inches. Width. Height.	Size of each Box No. of Boxes, inches, Wdt, Hgt.	Size of Nest inches. Width, Height.
	20	41/2 x 41/2	101/2 x 511/2	50 4½ x 4½	233/4 x 511/2
	30	41/2 x 41/2	15 x 51½	50 5½ x 4½	293/4 x 511/2
	30	5½ x 4½	17 x 51½	50 6½ x 4½	343/4 x 511/2
	30	6½ x 4½	211/4 x 511/2	50 7½ x 4½	393/4 x 511/2
	30	7½ x 4½	241/4 x 511/2	50 9 x 4½	47 x 51½
	30	9 x 4½	283/4 x 511/2	60 4½ x 4½	29 x 51½
	40	4½ x 4½	21 x 51½	60 $5\frac{1}{2} \times 4\frac{1}{2}$	35 x 51½
	40	5½ x 4½	24½ x 51½	60 6½ x 4½	41 · x 51½
	40	6½ x 4½	28 x 51½	60 7½ x 4½	47 x 51½
	40	7½ x 4½	32 x 51½	60 9 x 4½	56 x 51½
	40	9 x 4½	38 x 51½		

If sash is wanted add  $2\frac{1}{4}$  inches.

The Paper Boxes are either 10 or 12 inches deep and built of select whitewood, finely finished. The bottoms are solid and movable, furnished with a wire back, preventing the mail from breaking the glass when thrown in. The above dimensions are for the cases only, but we furnish solid sash, glazed with obscure chipped or Florentine glass. All cases are letter carefully. When not forming a part of the screen it can be provided with a convenient base or table so that it can be located where desired.



ALPHABETICAL PAPER AND LETTER BOXES FOR GENERAL DELIVERY MAIL.

This combined Paper and Letter Case is used in offices requiring only a few boxes of each kind.

No.	Number of Boxes	Size of Each Width	Box—inches Height	Size of Nest—inches Width Height
36-15	36 Letter 15 Paper	2½ 3 5 3		16½ x 56½
48-20	48 Letter 20 Paper	2½ 2 5 2	c 4½ c 4½	22½ x 56½
60-25	60 Letter 25 Paper	2½ 2 5 2	c 454 c 454	} 26½ x 56½
72-30	72 Letter 30 Paper	2½ 2 5 2	c 434 c 436	31½ x 56½
84-35	9 84 Letter 35 Paper	2½ 2 5 2	436 436	} 36½ x 56½
96-40	96 Letter 40 Paper	2½ 2 5 2	x 4% x 4%	41½ x 56½
108-45	108 Letter 45 Paper	21/2 2 5 2		46½ x 56½

If sash is wanted add 2% inches.

The Paper Boxes are 10 inches deep and the Letter 7 inches. Made of whitewood for the roundabouts and standards, and the bottoms are wire, making them dustless. The boxes are lettered, and furnished with a wire mesh back for protection.

We furnish a solid oak sash, glazed, with either chipped or Florentine glass. When used in a screen front the boxes can be placed against the wall or on a table if preferred, according to arrangement and room in the office.

#### TESTIMONIALS.

#### UNITED STATES POST OFFICE.

Sycamore, Ill.

The Lavery Automatic Keyless Locks are easily worked and give perfect satisfaction to all, only a few required showing how to work the combination.

We consider your Keyless Locks decidedly the best now on the market for post

office outfits.

We think our post office outfit the handsomest and most convenient in Northern E. L. ELWOOD, Postmaster. Illinois.

#### UNITED STATES POST OFFICE.

Kittanning, Pa.

The fixtures placed in this post office by the American Post Office Equipment Company are all O. K. The locks have proven very satisfactory and far above the combination boxes we had in the old office. F. A. MOESTA.

#### Chicago, Ill.

This is to certify that George L. Lavery & Co. have furnished all the fixtures in my building at Washington Heights for the Post Office Department; that the work has been a first-class job and perfectly satisfactory to us. The Post Office authorities who have seen the work all agree that it is one of the best jobs in Chicago.

LOWENTHAL & PROPPER.

#### UNITED STATES POST OFFICE.

Denison, Iowa.

The new post office outfit for Denison, purchased of you, consisting of 260 Lavery Automatic Leck Boxes, 700 call boxes and other office fixtures, has now been in place nearly a month and is giving absolute satisfaction to the public and to the office force. The lock boxes are a revelation of simplicity, safety and convenience. The people are delighted with them and they are far superior either to the key locks or to the double dial affairs, the figures of which are hard to see and difficult to manipulate. F. W. MYERS, Postmaster.

#### Chicago, Ill.

I am very much pleased to state that the furniture and fixtures placed in Postal Station "A," Chicago, was done in a very prompt and satisfactory way, and should I require another such building furnished I would give you the preference over all others. WALLER & CO.

#### Chicago, Ill.

I am highly pleased with the equipment and I have no hesitation in saying that Englewood station contains the model outfit of the city, and cheerfully recommend your firm to intending purchasers of this class of material. GEO, MUIRHEAD.

#### Wilmette, Ill.

The design and finish of the quarter-sawed oak woodwork is satisfactory in every respect, and the public is delighted with the Lavery Automatic Lock Boxes installed in the fixtures. They are readily operated by children as well as others, and I consider the automatic feature of throwing off the combination a safety to the mails. BAPTISTE MUELLER.

#### PHOENIX POST OFFICE.

Phoenix, Maricopa County, Ariz.

I desire to congratulate you on the Lavery Automatic Post Office Lock Box that you are now manufacturing. For a handsome, durable, simple and safe lock it has no equal.

J. H. M'CLINTOCK, P. M., by A. W. GALPIN, Asst Postmaster.

#### UNITED STATES POST OFFICE.

Hancock, Mich.

Replying to yours of the 3d inst., I like the Lavery Automatic Keyless Lock better than any other that I have ever seen. We have 450 of them in this office and they are giving general satisfaction.

GEO. W. EMERY.

#### PLANS-OFFICE FURNISHINGS AND OUTFITS.

We show on the following pages a few sample plans and elevations of offices, arranged to suit different sizes and widths of rooms. The American Post Office Equipment Company furnishes free of charge to postmaster or lessor contemplating the purchase of an equipment, plans and estimates showing best arrangement for office, and also total cost of complete equipment. Simply furnish us a rough sketch showing the size of room and arrangement of doors and windows, number of boxes wanted, whether call or lock boxes, and preferred designs, we will then send you the complete information regarding expense, together with plans adapted to your room.

The illustrations in this catalog are not intended to exhibit our complete line, but show the character and design of our work. We manufacture anything and everything required in all classes of post-offices and as we confine ourselves exclusively to the manufacture of postoffice equipments, we therefore, are able to furnish work of a higher grade and at a lower figure than those who do not make it a specialty.

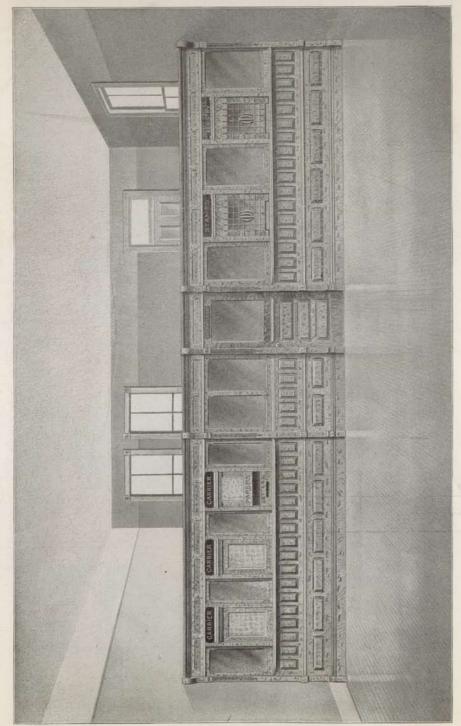
All outfits are carefully put together with screws and numbered before shipment, and the outfit is sent with full information for installing so it can be readily erected without any trouble.

All furniture is of regular standard government sizes, but we furnish designs and estimates on special postoffice furniture.

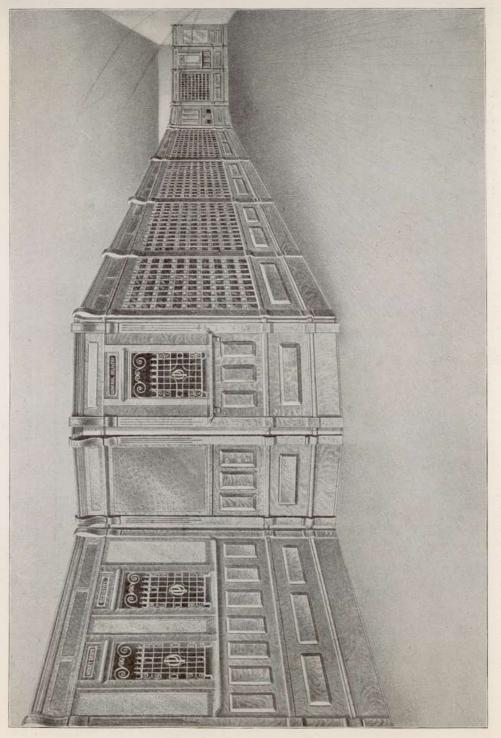
All woodwork used in our offices is of quartered sawed oak, is well seasoned, kiln dried stock and finished in shellac and hard oil (three coat work).

The partitions between boxes, inside shelf and woodwork (not otherwise specified) is of poplar or whitewood, selected and clear stock, properly paneled and finished.

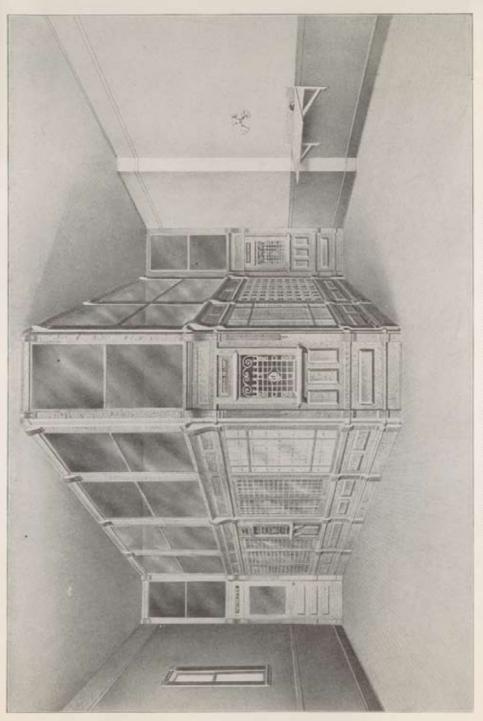
Handsomely paneled base, chamfered cornice with light bead moulding and heavily reeded pilasters, combined with heavily moulded sash, make our outfits both solid and substantial in appearance, and considering modern design and artistic ornamentation, they are without an equal.



Postal Station used in connection with main office in large cities. We are prepared to estimate on the complete equipment required in Postal Stations, including carrier furnitare, and furnish plans upon request.



Plan of Outfit for Second and Third Class Offices without over-head work. This can be furnished with or without over-head work. This plan contains 500 Lavery Automatic Keyless Lock Boxes.



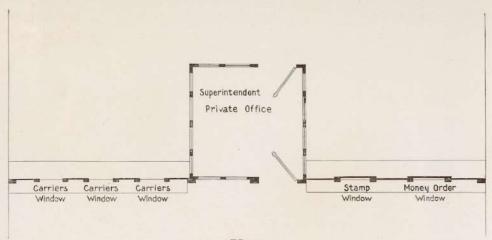
Adapted to room from 14 to 29 feet in which. The location of the Second or Third Chass, with over-head work and any number of call and lock boxes can be piaced therein so as to meet all requirements. This outfit is furnished with or without over-head work. This equipment contains:

18 No. 2 (small) Lavery attendant Keyless Lock Boxes. 10 No. 3 (arger Lavery Lock Drawers.)

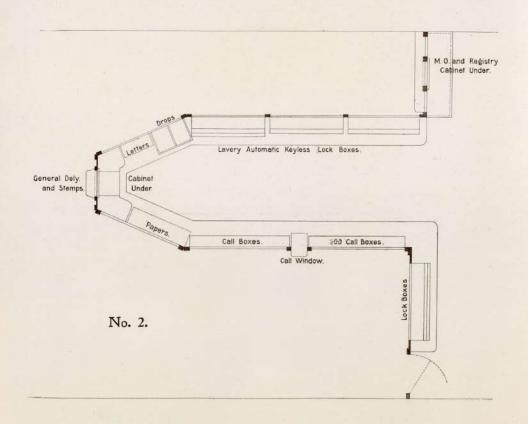
20 No. 2 (medium size) Lavery Lock Boxes.

19

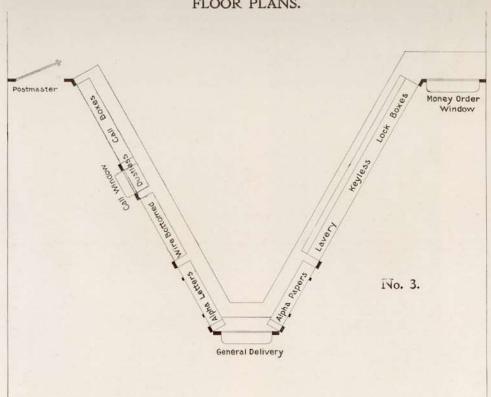
#### FLOOR PLANS.

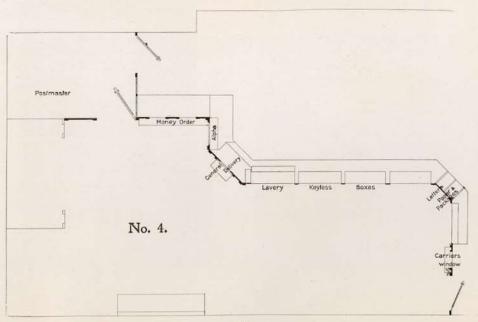


No. 1.



## FLOOR PLANS.







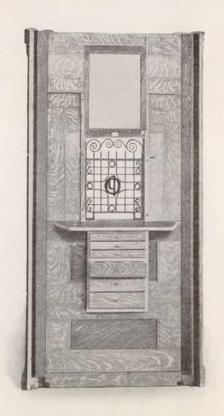
Outside View.

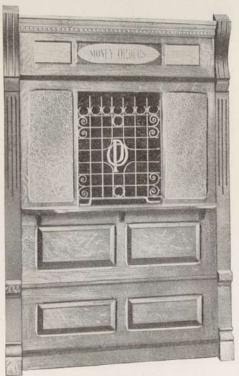
Inside view of the General Delivery Pier, showing cash and stamp cabinet underneath the shelf.

### GENERAL DELIVERY PIER.

General Delivery Pier made of quarter-sawed oak with paneled base, chamfered cornice and reeded pilasters.

The wicket is furnished with a sash glazed with chipped or Florentine glass, also oxidized coppered grille for protection arranged to raise and fasten at different heights. The counter shelf is supported on handsome brackets. A leaded glass or solid bronze sign, "General Delivery," is placed above the wicket opening.





Outside View.

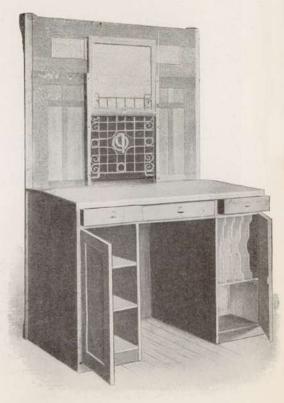
On the inside the counter contains one drawer for advices and one cash drawer with coin tray and partitions for bills.

A cabinet is provided underneath containing racks for books and shelves for blanks and envelopes, all enclosed, with panel doors fastened with secure locks.

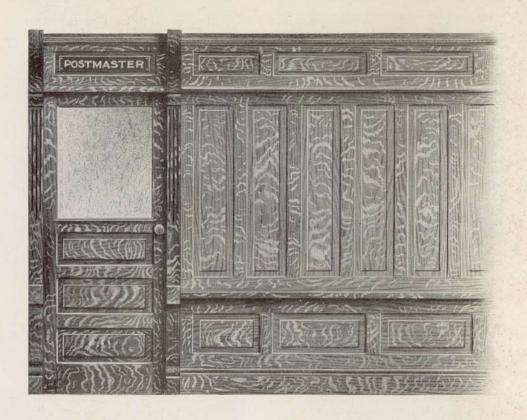
#### MONEY ORDER PIER.

The money Order Pier is made of quarter-sawed oak with raised and moulded counter front, chamfered cornice, leaded glass or solid bronze sign, "Money Orders."

The wicket has a sash glazed with obscure chipped or Florentine glass, also oxidized coppered grille arranged to raise and fasten where desired. A "Registry" wicket with leaded glass or solid bronze sign can be added if desired.



Inside View.



### POSTMASTER'S DOOR PIER AND PANEL WORK.

The door pier consists of chamfered wood panels and obscure chipped or Florentine glass sash, with the necessary reeded pilasters and chamfered cornice, leaded glass or solid bronze sign, Postmaster or Private, as desired. The door is hung on heavy hinges and furnished with a secure lock and solid bronze knob. The wood panel here shown consists of chamfered paneled base with wood chamfered panels and cornice attached, etc., and supported by heavily reeded pilasters or it can be glazed with either clear or ornamental glass sash.



#### OAK DUMPING TABLE.

- 4 feet long, 30 inches wide, 32 inches high.
- 5 feet long, 30 inches wide, 32 inches high.
- 6 feet long, 30 inches wide, 32 inches high.
- 7 feet long, 30 inches wide, 32 inches high.
- 8 feet long, 36 inches wide, 32 inches high.
- 10 feet high, 36 inches wide, 32 inches high.
- 12 feet long, 36 inches wide, 32 inches deep.

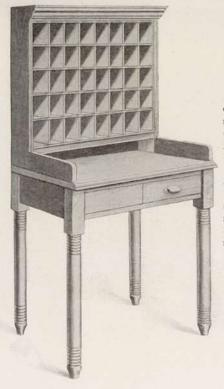
Oak curb, 6 inches high, on back and ends of table. Stamping pad can be placed on table if desired.

# SINGLE STAMPING TABLE.

Oak Stamping Table, strong and substantially built. Length 36 inches, Depth 30 inches, Height 37 inches. One drawer with bronze pull. Pad of pure gum rubber 10x10 inches, placed on an iron bed and flush with table top.

Incline for letters to slide on and fenders as shown in illustration, if desired.





### STAMPING TABLE AND MAILING CASE No. 40 M.

Table of solid oak. In connection with table a Mailing Case of 40 pigeon-holes, of regulation size furnished with brass name clips and routing cards. Pigeon-holes of whitewood and protected on the back with a wire mesh.

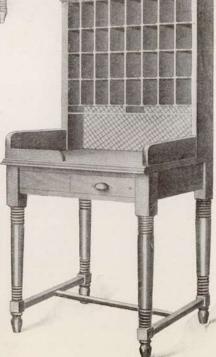
Size of case 33 inches high

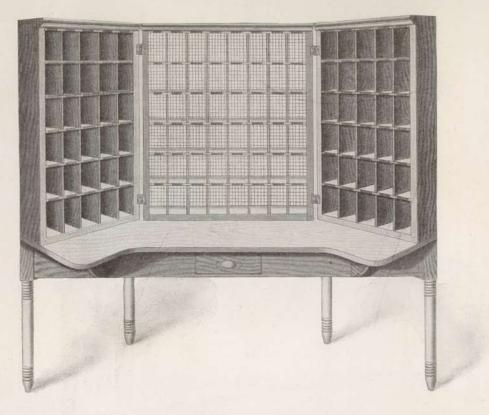
and 7 inches deep.

Table can be furnished with stamping facilities, if desired, at slight additional cost. Can also be fitted with pigeon-holes for facing slips.

# CARRIERS' ROUTING TABLE AND CASE.

The Routing Case contains 32 pigeon-holes with shelf for books, all furnished with brass name clips and a wire mesh at back of case. Oak table, heavy frame with iron foot-rest. One drawer of full depth of table, with drawer pull and curbs around working space.





### MAILING CASE AND TABLE.

No.	48.	48 Pigeon-holes, nested, 6 boxes high, 8 boxes wide.
No.	60.	60 Pigeon-holes, nested, 6 boxes high, 10 boxes wide.
No.	72.	72 Pigeon-holes, nested, 6 boxes high, 12 boxes wide.
No.	84.	84 Pigeon-holes, nested, 6 boxes high, 14 boxes wide.
No.	96.	96 Pigeon-holes, nested, 6 boxes high, 16 boxes wide.
No.	108.	108 Pigeon-holes, nested, 6 boxes high, 18 boxes wide.
No.	120.	120 Pigeon-holes, nested, 6 boxes high, 20 boxes wide.
No.	144.	144 Pigeon-holes, nested, 6 boxes high, 24 boxes wide.
No.	168.	168 Pigeon-holes, nested, 6 boxes high, 28 boxes wide.
No.	192.	192 Pigeon-holes, nested, 6 boxes high, 32 boxes wide.
No.	208.	208 Pigeon-holes, nested, 6 boxes high, 34 boxes wide.

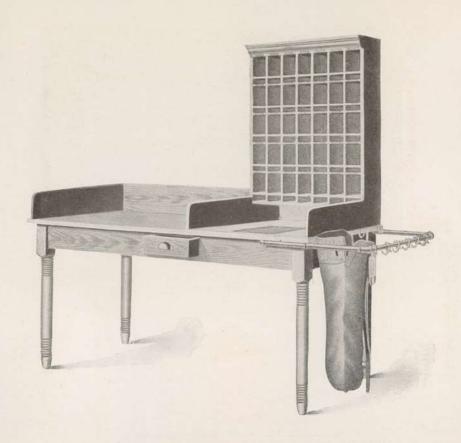
Oak table, 28 inches high, 24 inches deep and length to accommodate the mailing case. Regular size pigeon holes with brass name slip, routing cards and wire back; drawer with solid bronze pull. All mailing cases of over 66 pigeon holes are built in three sections and hinged as shown.



# CHICAGO CARRIERS' ROUTING CASE AND TABLE.

FOR TWO MEN.

Made of solid oak and well finished. Occupies floor space 6½ feet by 32 inches. Hooks for carrier's satchel, straps and rubber stamps. Flush inkwell.



FOUR PIECES OF FURNITURE COMBINED IN ONE.

## COMBINED DUMPING AND STAMPING TABLE, MAIL-ING AND CASE SLIP WITH BAG RACK.

Table of oak with stamping pad, pigeon hole and slip case boxes. Attached to this table is a gas pipe frame, suitable for either three or six mail pouches. Four pieces of furniture combined in one.

No. 35-3. Combination Table complete with case and rack for three bags. No. 35-6. Combination Table complete with case and rack for six bags.



### CARRIERS' LETTER SEPARATING CASE AND TABLE.

The pigeon holes in this case are open through for the convenience of the distributor and carrier, and in addition to the table for distributing has a projecting ledge for the use of carriers. The table with two drawers and the general construction throughout of selected oak and whitewood affords a perfect distribution case for a large carrier office.

No. 24 L. S. 24 Pigeon-holes. No. 32 L. S. 32 Pigeon-holes.

No. 40 L. S. 40 Pigeon-holes. No. 52 L. S. 52 Pigeon-holes.

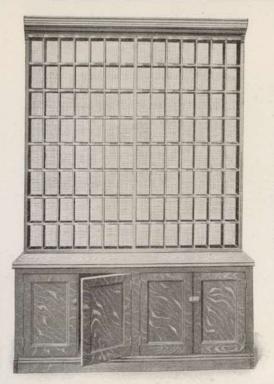


# CARRIERS' LETTER AND PAPER SEPARATING CASE AND TABLE.

Table and case work of selected oak with whitewood pigeon-holes, made after sizes and details from the Postoffice Department. Regularly made in three sizes. This Distributing Case and Table can be used in offices where the Rural Free Delivery is established.

No. 20-9. Contains 20 Boxes for Letters and 9 Boxes for Papers.

No. 20-12. Contains 20 Boxes for Letters and 12 Boxes for Papers.
No. 30-15. Contains 30 Boxes for Letters and 15 Boxes for Papers.



## FACING SLIP AND STORAGE CASE.

This case contains 112 pigeon-holes for facing slips with storage cupboard underneath, furnished with adjustable shelves and closed in by panel doors. All pigeon-holes have wire mesh back. Exterior work built of selected oak, finely finished. Cases made in four sizes:

No. 40 S. 40 Divisions. No. 80 S. 80 Divisions.

No. 112 S. 112 Divisions. No. 144 S. 144 Divisions.



### LOBBY BRACKET DESKS.

This Lobby Bracket Desk is made of quarter-sawed oak with splash board and flush ink well. The writing surface is on an incline. Made in any length.

The following sizes are regular:

No. 3. 3 feet long, 24 inches deep.

No. 4. 4 feet long, 24 inches deep.

No. 5. 5 feet long, 24 inches deep. No. 6. 6 feet long, 24 inches deep.



### CARRIERS' PAPER CASE AND TABLE.

In this Carriers' Case and Table the bottom of the pigeon holes are on an incline at an angle of 30 degrees, and protected at the back by heavy wire doors hinged to the frame and fastened by a special locking device. The table and case are of oak with whitewood partitions framed with oak.

No. 12 P. with doors. 12 pigeon-holes.

No. 15 P. with doors. 15 pigeon-holes. No. 18 P. with doors. 18 pigeon-holes.

No. 24 P. with doors. 24 pigeon-holes.

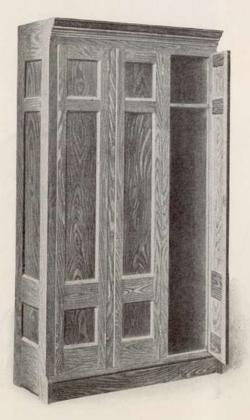


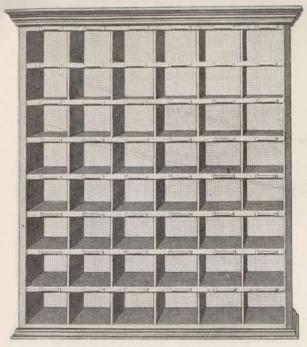
# REGISTRY SUPPLY CASE.

Oak, with panel doors and ends; whitewood shelves, pigeon-holes and back. Dimensions of case—28 inches wide, 14 inches deep and 7 feet high. Pigeon-holes of proper size. The shelves are all adjustable. Door fastened with secure lock with two keys.

# CARRIERS' WARDROBES.

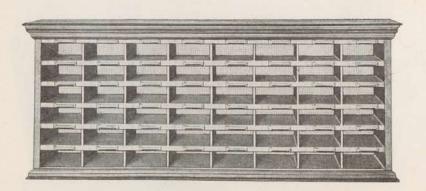
Wardrobe of oak, with panel doors and ends, white-wood shelf and back. Each compartment 12 inches wide, 12 inches deep and 6 feet 2 inches high. Doors fastened with secure lock and two keys. Opens with bronze pull knob. Built in sections containing one, two, three, four and five lockers.





# MONEY ORDER PAID ADVICE CASE.

Used in offices doing a large Money Order business. Constructed of oak with whitewood pigeon-holes. Brass name clips, also wire back. Furnished with solid back and doors when so ordered.



### MONEY ORDER UNPAID ADVICE CASE.

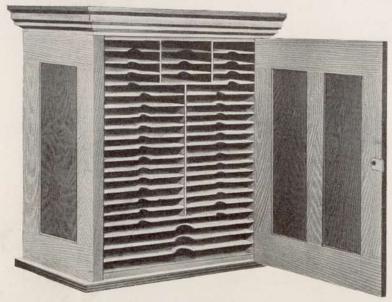
This case is built of the same material, and contains special conveniences as the one above. Constructed of oak for exterior, with whitewood pigeon-holes of the size prescribed by the Department. Brass name clips, also wire mesh back. Furnished with solid back and doors when so ordered.



# CASH AND STAMP CABINET.

Made of best quality solid oak, with drawers for different denominations of stamps. Special arrangement for stamped envelopes, etc.

Cash drawer containing coin tray, is subdivided for bills of different denominations,



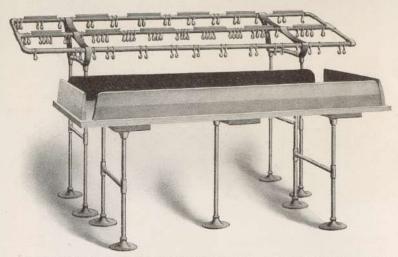
No. 1 Blank Case.

# BLANK CABINET.

Inside measurement—No. 1: 23 inches wide, 20 inches high, and 16 inches deep; the shelves are 1 inch apart. There are four shelves 23 inches wide, twenty-four shelves each 11 inches wide, and 12 shelves each 7 inches wide, all shelves 16 inches deep.

We make a No. 2 Blank Case twice the size of No. 1.

## POSTAL BAG RACKS.



We offer the Fenten construction of Bag Back to our customers upon the endorsement of the U.S. Government who are supplying this type of Bag Rack exclusively for all Postoffice Buildings under their immediate control.

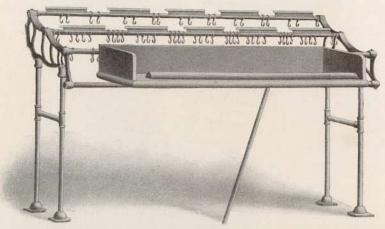
Every detail is complete. Has self-adjusting hooks and label card holders for each bag. The material from which they are made is selected and closely inspected. The workmanship is the best. They are furnished in the following ways, viz:

Bag Rack only—To be secured to the floor.

Bag Rack on Flatform—Secured. Platform mounted on Payson castors, and with or without damping tables.

or without dumping tables. Either in straight or circular form.

Estimates made upon special sizes of Racks, either intermediate or of larger capacities.



With the use of the Harrison pattern Rack the free circulation of light and air is in no way obstructed, hence racks can be placed and faced with reference to convenience in handling mails, without fear of darkening other portions of the room.

The "tie out" is so much quicker that mails can be kept open proportionately longer. The label holders are of brass, in which a tin label is slipped, and stand plainty up to view. Neither labor nor time is required to change the label.

The tables are of hard wood, finely finished,



# ROLL TOP DESK.

Postmaster's Roll Top Desk, constructed of kiln-dried quartered oak, with raised panels and base board, and carved drawer pulls. The curtain top when closed automatically locks all the drawers. The polished writing bed with extra pigeon-holes, racks, and different size compartments as illustrated, forms the most perfect desk offered for use.

50-32. 50 inches wide, 50 inches high, 32 inches deep. 55-32. 55 inches wide, 50 inches high, 32 inches deep.

60-32. 60 inches wide, 50 inches high, 32 inches deep.



# ROLL TOP DESK.

Postmaster's Roll Top Desk, built of kiln-dried plain oak, with curtain top and polished writing bed, extension slide, drawers, pigeonholes, with shelves as indicated. Ends have raised panels and base board.

50-31. 50 inches wide, 31 inches deep. 55-31. 55 inches wide, 31 inches deep.

60-31. 60 Inches wide, 31 inches deep.



# FLAT TOP DESK.

Desks constructed of selected kiln-dried oak with raised cross pane's, base and a highly polished writing bed. The two lower right hand drawers double height for books.



# LETTER PRESS STAND.

Oak outside and whitewood inside. Four drawers, cupboard and extension slide.

Length 29 inches. Depth 20 inches. Height 31 inches.



No. 523.
Postmasters' Rotary Chair.
Quarter sawed oak, golden oak
finish, polished.



No. 526. Clerks' Stool. Elm, highly finished, with Revolving Seat. 33 in, when screwed down.



No. 525. Revolving Counter Stool, Golden oak finish, iron base. 21,'25 or 30 in, high.



Oak Chair for Postmaster. Saddle seat, golden oak, polished.



No. 527. Carriers' Stool. Wood seat, golden oak finish. 36 in. high.

# BRONZE DESIGNATION PLATES.

# MONEY ORDERS



· NORTH ·

·LETTERS.

PAPERS

FOREIGN.

· LOCAL ·

\* EAST

WEST

We carry in stock from which we can ship immediately, plates lettered as follows:

DESCRIPTION	Dimensions in inches	Price Each	Dimensions in inches	Price Each	
Ass't Postmaster.	3 x17	81.75	21/(x12	\$1.00	
Carriers	214x 9	1.00	234x12	1.00	
Circulars	11/6x 9	.75	136x 736	.75	
City	1½x 6	.75			
East	1½x 6	.75			
Foreign	1½x 6	.75	156x 6%	.75	
General Delivery.	254118	1.75	254x12	1.50	
Inquiries Div	214x18	1.75	254x12	1.00	
Letters	11/2× 6	.75	1½x 7½	.75	
Local	11/2x 6	.75			
Money Order	2¼x15	1.50	254x12	1.50	
North	1½x 6	.75			
Packages	214x12	.75	156x 6%	.75	
Papers	1½x 6	.75	24x12	.75	
Postmaster	3 x17	1.75	234x12	1.00	
Registry	234x 9	1.00	234x12	1.00	
South	11/6x 6	.75			
Special Delivery	1½x12	1.00	134x 8	.75	
Stamps	234x 9	1 00	234x12	1.00	
Superintendent	254x12	1.00			
West	11/2x 6	.75			
Wholesale Stamps	254118	1.75			

REGISTRY

STAMPS

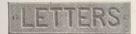


## GLASS AND BRONZE DESIGNATION SIGNS.

The Leaded Glass Designation Signs are made of art glass, leaded together, and emblazoned with raised letters.

They are rabbeted into the cornices of Post Office outfits directly over the wickets. The light, passing through the glass, throws the lettering into bold relief. Thus each sign is easily distinguished from any part of the office.

# LETTER, PAPER AND PACKAGE DROPS.



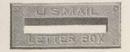
214x6 in . 75c each.



21/4 x 71/4 in., \$1.00 each.



154x6 in., 75c each.



21/4x6 in., \$1.00 each.



Vertical Letter and Paper Drops. tix3½ in., 1134x3½ in., \$2.00 each.



3½x9 inches, \$1.50 each.



71/2 x91/2 inches, \$3.00 each.

#### THE "CHICAGO" RUBBER STAMP SET.

We furnish this entire set of fifteen one-line stamps complete (postage \$1.00 paid) for

All stamps are mounted and ready for postoffice use.

The first three lines will be addressed to suit name of Postmaster, Assistant Postmaster, Town, etc.

No. 1. A. B. Curtis, P. M.

No. 2. J. S. Strong, Asst. P. M.

No. 10. Held for Postage.

No. 11. Third Class Matter.

No. 4. Postage Due.

No. 12. Registered Number.

No. 5. Advertised.

No. 13. Returned to Writer.

No. 6. Unclaimed.

No. 14. Due 1 Cent.

No. 7. Forwarded.

No. 15. Due 2 Cents.

These are not specimens of the type used, as in all cases the best and most modern type is used.

Any of the following single-line stamps, 12c each.

No. 16. Postage Due ..... Cents. No. 18. Present Address Unknown.

No. 17. Received Open.

No. 8. Missent.

The following two-line stamps, 15c each.

No. 19. Missent and Forwarded from No. 21. Withdrawn from the Mails Upon Request of the Writer.

No. 20. Held for Postage and Forwarded On Receipt of Same.









No. 22. Each 15c

No. 23. Each 15c

No. 24. Each 15c

No. 25. Each 15c



#### Prices of Pads.

No.	1.	1%	x31/2	inches §0.	25
				inches,	
No.	3.	3	x6	Inches	50
No.	4.	4	x7	inches	75
No.	5.	4	x9	inches 1.0	60

COLORS: Red, Purple, Black, Blue and Green. This pad needs no re-filling. Always ready for immediate use.

#### NAME CLIPS.

Brass Name Clips with numbered cards and escutcheon plns furnished. 2c

#### NUMBERS.

## No. 1 Line Dater.



Months, dates and years mounted on endless band.

Price.....80.50

Good for ten years.

Hand Dating and Canceling Stamp.



Complete with dates, months and years. Money Order Registry Stamp, same style. Price (postage paid) ...\$1.00

No. 4 Self-Inking Registry Stamp.



Made with loose dates. Can be furnished with any color ink desired. Self-inking, requires no extra pad. No. 4, with extra tube of ink, loose dates. Price... \$1.45 No. 5, with extra tube, date on endless band. Price, \$1.75

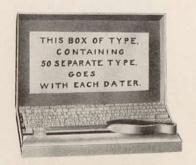
# "Chicago" Money Order Dater.



Nickel plated base, flexible handle. Gives perfect impression no matter how the stamp strikes.

Price, including box of type (postage paid) ...........\$1.25

Names of months, dates and years in tin box.



We furnish everything in Postoffice supplies—either large or small—and we will furnish it promptly. Always of best quality and lowest price. Send us your orders for anything you require.



# SUB-POSTAL STATION? CABINET.

No. 531.

Made of selected oak. Handsomely finished. Yale locks. Separate cash drawers (with coin trays) for stamp funds and for Money Order funds. Racks for different denominations of stamped envelopes, postal cards and wrappers.

Front View.

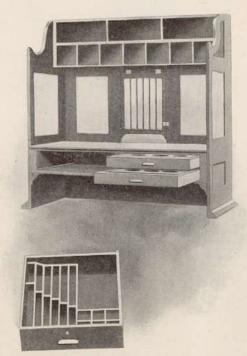
Pigeonhole case for Money Order advices, paid and unpaid. The postal regulations require that Money Order funds shall be kept strictly separate from all other funds. On this special point our Cabinet is highly endorsed by postoffice officials in all parts of the country. Cabinet is beautifully lettered in gold and ready to set on your counter.

42 inches long.

24 inches wide.

40 inches high.

Cash price \$22.00, f. o. b. Chicago.



Rear View.

# TESTIMONIALS.

#### Portland, Oregon.

Your Sub-Postal Station Cabinet is installed and we are greatly pleased with it. It is handsome in appearance and most convenient, as it facilitates our work, and we have nothing to say except in praise of it.

W. S. LOVE.

#### Philadelphia, Pa.

In regard to your Sub-Postal Station Cabinet I can frankly say that it is all right in every particular and we are more than satisfied with it. It has already increased our business.

J. G. PARRY.

#### New Orleans, La.

We have now one of your Sub-Postal Station Cabinets in use at one of our substations and are very much pleased with it. E. T. M'ENERY, Asst. P. M.

#### Lockport, N. Y.

It gives me pleasure to have the opportunity to express the efficacy and convenience of my Sub-Postal Cabinet. It is a handsome piece of furniture and adds greatly to the appearance of my store as well. Words can not express its usefulness.

RICHARD BEWLEY.

#### Chicago, Ill.

I find your Post Office Cabinet complete in every particular. In fact, I could not do without it. It presents a nice appearance in the store and its arrangement in detail is such that there is a place for everything, and everything connected with the post office work can be kept where it can be found at a moment's notice. It makes the work systematic and entirely apart from any other branch of my business. I think no sub-postal clerk would be without it if they knew its convenience.

ROBERT W. ALLEN.

#### Atlanta, Ga.

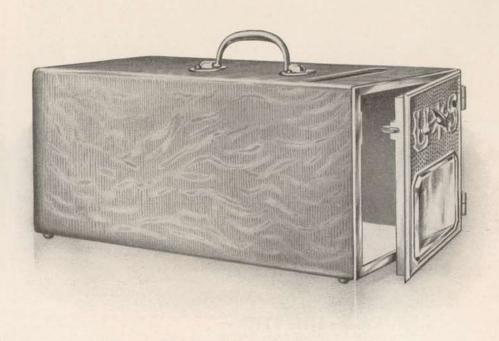
Postal cabinet to hand. I am very much pleased with it.

T. D. MARTIN.

#### Ironton, Ohio.

The new and complete post office equipment recently installed here by your company we believe to be the finest in the State, and the public is delighted with the same. The Lavery Automatic Keyless Lock Boxes used in this equipment are superior to any other system, and by their use we have not been compelled to place a lighting fixture of any kind in the lobby, the artificial light at night from the workroom being sufficient. We can therefore highly recommend your work and practical system of lock boxes in every respect. This equipment is O. K. and don't you forget it.

J. B. STROEBEL, P. M.



# THE LAVERY POSTAL DOCUMENT BOX.

Postmasters can use it for their personal mail. It is especially valuable to attorneys and business men for their private papers. It will prove a great safeguard where there are several occupants of the same office, as all mail can be deposited directly in the box without being subject to the scrutiny of every one in the office, thereby insuring security and privacy for all mail and personal matters. In appearance it is handsome and ornamental, as it is made of quarter-sawed oak with solid bronze doors set flush in metal frame.

The Lavery Postal-Document Box can be opened by anyone in the dark and the lock is absolutely unpickable and cannot be tampered with, while the combination can be easily changed at any time. There is no bother with lost or misplaced keys.

These boxes are sent, express prepaid, to any address for \$5.00.